

## How do I request transcripts?

Every school has their own way of requesting transcripts, so visit your school's counseling department and ask them what their preferred method is.

## If I took courses at a community college, do I need to send in those transcripts as well?

If the community college courses show up on your high school transcript, you will need to send them in. Keep in mind that every college is different, so you will need to check the admissions requirements for each.

## What are mid year reports and final reports?


Mid year reports are given to the students' counselor halfway through the year, more than likely after the first semester in January/February. This report looks exactly like the secondary school report except it asks for the student's updated GPA. Final reports are given to the students' counselor at the end of the year in June. This report looks exactly like the secondary report and mid year report except it requests the student's end of the year GPA.



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